

R.D. & S. H. National College & S.W.A. Science College
Bandra (W), Mumbai 400050

Department of Foundation Course

Date: 03/09/2024

CAASP NOTICE

Regular Semester III & ATKT Semester I & III - Internal Examination Marks: 25

All the regular students of BA/B.Com/B.Sc studying in Sem III and students getting KT in Sem I, III are hereby informed that they are required to make a research-based project in partial fulfillment of the Internal examination. The General Guidelines and Topics are mentioned below.

- **General Guidelines for Students:**
- Select **ANY ONE** topic from the given list in consultation with the concern Faculty of your respective class
- It is necessary to select the research topic in consultation of Faculty and compulsory to sign the Attendance Sheet by accepting the Topic
- The research project should made of 25 to 30 pages.
- The project should be typed in in Times New Roman, size 12.0pt
- The Section Headings should be in Times New Roman, size 16.0pt, and bold typeface. Capitalise the first letters of every word in the section heading, except for prepositions such as of, on, for, etc.
- Sub-section headings should be in Times New Roman, size 14, and bold typeface
- Viva-Voce will be followed by the presentation
- Students have to log in through their institutional email address in Google Classroom and join the F.C. Class in order to submit the Projects
- Last Date of submission of Project will be on 25-09-2024 through Google Classroom Link only (before 12 noon only) The link for the same will be provided by the Exam Cell
- Project sent by any other means will not be accepted.
- The project can be submitted only once. (1st submission will be considered for the Evaluation)

NOTE: NO PROJECT WILL BE ACCEPTED AFTER THE GIVEN DATE & TIME. NOT SUBMITTING THE PROJECT WILL LEAD TO FAILING IN THE SUBJECT.


The Theme 'Mastering the Art of Communication: Building Bridges through Soft Skills for Personal and Professional Success.'


Choose Any One Topic from the given list to make your project in consultation with the Faculty of your respective class:


1. Active Listening: Techniques and Impact on Building Strong Relationships.
2. Empathy in Communication: Understanding and Responding to Others' Emotions.
3. Non-Verbal Communication: The Power of Body Language in Conveying Messages.
4. Conflict Resolution: Effective Communication Strategies to Resolve Disputes.
5. Cross-Cultural Communication: Navigating Diversity and Enhancing Global Collaboration.

6. Persuasion and Influence: Techniques for Effective Leadership Communication.
7. Public Speaking: Overcoming Anxiety and Engaging an Audience.
8. Emotional Intelligence: Its Role in Enhancing Communication Skills.
9. Communication in Virtual Teams: Best Practices for Remote Collaboration.
10. Feedback Mechanisms: Constructive Communication for Performance Improvement.
11. Negotiation Skills: Strategies for Effective Communication in Conflict Scenarios.
12. Storytelling in Communication: The Art of Persuasion through Narratives.
13. Assertiveness: Balancing Confidence and Respect in Communication.
14. Interpersonal Communication: Building Trust and Rapport in Professional Settings.
15. Listening vs. Hearing: Understanding the Difference and its Impact on Relationships.
16. Communication Barriers: Identifying and Overcoming Obstacles in Effective Communication.
17. Role of Tone and Pitch in Communication: How Voice Modulation Affects Perception.
18. Digital Communication Skills: Maintaining Clarity and Professionalism in Emails and Messaging.
19. Communication in Crisis Management: Strategies for Leading through Uncertainty.
20. Building Trust through Transparent Communication: The Role of Honesty in Professional Relationships.
21. Cultural Sensitivity in Communication: Strategies for Inclusive Communication.
22. The Role of Silence in Communication: Understanding When and How to Use Silence Effectively.
23. Communication Styles: Understanding and Adapting to Different Personality Types.
24. Mindful Communication: Enhancing Presence and Attention in Conversations.
25. Team Communication: Strategies for Fostering Collaboration and Cooperation.
26. Ethical Communication: Principles and Practices in Professional Environments.
27. Self-Reflection in Communication: The Importance of Self-Awareness in Improving Communication.
28. Communication for Leadership: How Soft Skills Drive Organizational Success.
29. Building Resilience through Effective Communication: Strategies for Personal and Professional Growth.
30. The Role of Humor in Communication: Enhancing Connection and Relatability.

This theme and these topics focus on the critical role of soft skills in enhancing communication, aiming to equip individuals with the tools needed for success in both personal and professional environments.


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Dr. Kiran.D.Sawant
Prof. In charge
Department of F.C


Ms. Namrata Ajwani
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Internal Examination
Committee.

CC :

- (1) Principal's Office
- (2) Vice Principals
- (3) Mr. Vipul Saluja (Website)